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| 附件1：  **临沂职业学院2016-2017学年第二学期开课计划表** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **二级院部：** | | | | | | | | | | | | | |  | | | |  | |  | |  | | | | |  | | **时间：** | | | | | | | | | | | | | | | |
| 专业 | | | 班级 | | | 课程（实践项目）名称 | | | | | | | | 课程性质 | | | | 课程总学时 | | 理论学时 | | 实践教学 | | | | | | | | | | 学分 | | | | 考核方式 | | | 周学时数 | | | 备注 | | |
| 课内 实训 | | | | | 校外实训 | | 其它 | | |
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| 制表人： | | | | |  | | |  | | |  | | |  | | | | 二级院部负责人： | | | | | | |
| 注：1、专业名称：按照招生简章专业名称填写；2、相同专业排在一起；3、高职、五年制和中职在一个表上分三部分填写；4、课程名称、课程性质、学时、学分等相关信息必须和教务系统中的课程相关信息一致。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **附件2：**  **临沂职业学院2016至2017学年第一学期教材征订审批表** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 二级院部： 专业： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | | 书号ISBN | | | 教材名称 | | | | 出版社 | | 版次 | | | | | 规划情况名称 | | | | | 编者 | | | | | 教材类别 | | | | 使用班级 | | | | 是否更换教材及原因 | | | 教材 推荐人 | | | 教研室 申核人 | | | 备注 | | |
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| 注：1、教材类别栏填“中专教材”、“高职高专类教材”、“本科类教材”、“培训教材”或“资格鉴定教材”等；2、规划情况为省级以上教育部门规划教材；3、本表一式二份，报教学科一份，系部留存一份。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | 制表人： | | |  | | | | 二级院部负责人： | | | | | | |  | | | | | 教务处负责人： | | | | | | | | |  | | | | 分管院长： | | | | | |  | | |  | | |
| 附件3：  **临沂职业学院2016至2017学年第一学期教材征订汇总表** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **二级院部：** | | | | |  | | | |  | | | |  | | |  | | | |  | | | |  | |  | | |  | | |  | |  | | 时间： | | |  | | |  | | |
| 序号 | | 书号ISBN | | | 教材名称 | | | | 出版社 | | | | 版次 | | | 规划情况名称 | | | | 编者 | | | | 定价 | | 订购数 | | | | | | | | 金额 | | 班级（数量） | | | 专业 | | | 备注 | | |
| 学生 用量 | | | 教师 用量 | | | 合计 | |
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| 制表人： | | | | |  | | | | 二级院部负责人： | | | | | | |  | | | | 教务处负责人： | | | | | |  | | | 分管院长： | | | | | | | 院长： | | | | | | | | |
| 注：1、专业名称：按照招生简章专业名称填写；2、相同专业排在一起；3、高职、五年制和中职在一个表上分三部分填写；4、基础部、思政部和体育部要具体到系部、专业、班级和数量。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

附件4：

**临沂职业学院校企合作编写教材评审合格名单**

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| **序号** | **教材名称** | **教材所属专业** | **主编姓名** | **主要参编人员** | **主要合作企业** |
| 1 | Photoshop图形图像处理综合实训教程 | 电脑艺术设计 | 武晓楠 | 刘银连 姚梅 | 北京智汇联合策划有限公司 、山东嘉乐电雕制版有限公司 |
| 2 | 建筑工程测量实训教程 | 建筑工程技术 | 窦如令 | 白怀磊 苑宪朝 | 山东天元建设机械有限公司 、临沂三维建筑工程有限 |
| 3 | 建筑装饰设计实训 | 建筑装饰工程技术 | 郝 广 | 王丽 李海林 | 临沂业之峰装饰公司、 临沂九创装饰工程有限公司 |
| 4 | 可编程控制器原理与应用 | 电气自动化技术 | 刘世东 | 高启龙 张爱华 | 山东中瑞电子股份公司 、 山东星科股份有限公司 |
| 5 | 数控车床实训教程 | 数控技术 | 牛司余 | 王守峰 冯爱华 | 山东智方仪表科技有限公司 、 山东正科电子集团 |
| 6 | 幼儿园自主游戏 | 学前教育 | 李子江 | 杨东海 吴传凤 | 典蒙教育集团 、 悦贝尔幼儿园 |
| 7 | 餐饮管理与实务 | 旅游管理 | 张艳宁 | 石真 侯甜甜 | 临沂鲁商Pullman大酒店、临沂新闻大厦 |
| 8 | 《幼儿园社会领域教育活动设计与实施》学习参考材料 | 学前教育 | 韩其丽 | 张庆霞 张红丽 | 临沂市妇联文知星幼儿园、兰山区悦贝儿幼儿园 |
| 9 | 交换机管理实训教程 | 计算机应用技术 | 汪鹏程 | 陈龙 徐歆田 | 临沂智行网络技术公司 |